

TCPAAA BOARD MEETING MINUTES

January 24, 2008

Buffalo Housing Authority Center

Meeting was called to order with Pledge of Allegiance by President Ben Hernandez at 10:30 a.m. James Long led the group in prayer. Those present were: Marlynn Melara/Region 3 Rep, Cedar Park CPAAA, Carroll Bagley/Region One Liberty County Rep, Charlotte Thomas/Bastrop CPAAA, James Long/Region 2 Sworn Rep, David Miller/Pearland, Dorris Murdock/Garland CPAAA, Leo Waltz/Webster, Roger Anderson/Region Two Rep, Mildred Deal/Liberty County, Evalyn Phillips/Liberty County, Verdie Guettler/Fredericksburg, Marcie Davis/Temple, John Davis/Temple, Marvin Guettler/Fredericksburg, Mary Jo Prince/College Station PD, Barbara Pritchard, Bryan PD, Jeanne Canales/Sugar Land CPAAA, Sandi Miller/Pearland, Delores Gant/Pearland. Evalyn Phillips was appointed Sgt. at Arms for the day.

Old Business:

Meeting minutes – Motion by Dorris Murdock to accept minutes, seconded by David Miller

Treasurer's Report – Marvin Guettler reported we have \$763.17 (\$363.17 + \$400 from Region One) Scholarship Fund balance \$1.186.42.

Marvin Guettler submitted his resignation effective immediately

Sign In Sheet replaces Roll Call

NEW BUSINESS:

President Hernandez – appointed Evalyn Phillips was appointed Sgt. at Arms for the day.

President Hernandez reluctantly accepted Marvin Guettler's resignation, and appointed an Audit Committee to audit the bank account in preparation for another treasurer. Committee is Dorris Murdock, Charlotte Thomas, David Miller, and Marlynn Melara.

President Hernandez appointed Marlynn Melara/Cedar Park to take over the treasurer position until election at the state convention.

2009 Convention Report

Dorris Murdock gave a report in place of Officer Danny Arredondo from San Marcos. Dorris stated the convention will be held at the Embassy Suites in San Marcos July 30, 31, and August 1st ending with a banquet on Saturday night. The Embassy Suites has given us a convention rate of \$119.00 per night. This consists of a full breakfast each morning, open bar (free) from 5 – 7 PM. San Marcos will be signing the contract on Monday. Registration will be Thursday, with the Ice Breaker being held at the San Marcos Town Square with BBQ being prepared by the San Marcos Police Officers Association. Classes will be held Friday and Saturday with the Banquet Saturday evening.

2010 Convention – Mary Jo Prince and Barbara Pritchard presented those present with an update of the 2010 convention/annual training. Dates are: Wednesday, August 11 – 13, at the College Station Hilton Hotel and Conference Center. Theme is Bryan-College Station-Brazos County, TX “Teaming up for Law Enforcement. They have in progress their logo design, website design, and sponsor solicitation letters formulation. First volunteer recruitment is Thursday January 29th in Bryan. They have also established a bank account for reservations. This group is well underway with their planning for our visit to their city.

Registration Fees paid to Galveston – David Miller

David stated he is drafting a letter to be sent to all who have registered for the convention in Galveston sending back their registration (with the exception of those in Region One) and promoting the San Marcos site. He is encouraging them to register with San Marcos. Any sponsor donations are being sent a letter telling them their money is in an interest bearing account. Contract with Moody Gardens will be signed in one to two weeks.

They are having regular region meetings. David also suggested with should work on having our convention sites listed three years out if possible.

2008 Convention Report – Dorris Murdock gave a brief overview of the expenditures on the concert held in Wichita Falls. She also asks that merchandise be at each meeting and a report be give at each meeting regarding the merchandise out in the regions. Ben is to request an inventory report from each region that has possession of inventory.

TCPAAA Website (Merchandise and Other) – Leo Waltz presented the board with information regarding how the website is coming along. He had questions regarding how the website will be handled for the upcoming event in San Marcos, and membership application asking if they need to be updated. He also had photos of merchandise that is for sell on the website. Leo also suggested there is a need for a new photo of officers recommending head shots instead of the group photo.

Leo Waltz asked what is available. We need to do a ½ price sale to liquidate merchandise. David Jusiewicz was called again and he stated he would send Leo a list. Dorris will get with Leo after information from San Marcos at their November meeting. Charlotte will do the agenda for the delegates meeting at San Marcos.

501(c)3 Status. Charlotte Thomas reported she has taken over the 501(c)3 paper work and is working with the IRS to have it finalized. She has received new wording from the IRS on what they want to see in the Bylaws and Articles of Incorporation, and will have them at the next board meeting.

Attendance Policy by Board Members - Charlotte Thomas will draw up an attendance policy for board members and their absences. This will be presented at the next board meeting.

David Miller stated he thought we should have two meetings in a quarter instead of the one we now have.

Application or TCPAAA Membership - David Miller suggested we should add a block for new members and one for renewal. He also suggested we should jazz up the application a bit by adding a logo in the corner.

Process of getting information from Membership Application when it comes in. – Charlotte Thomas stated when she receives new applications from the post office she records all the information including check numbers on the application. She then adds them into the state email address and membership list. After the recording is complete she then sends each of them a welcome email from the state board. She will now forward this information to David Miller.

Review letter going out to members not current on dues.– David Miller passed out examples of a letter is going to use to send to those who did not attend the convention to collect dues.

Financial Report Revised – Dorris Murdock asked to do job of treasurer until delegates meeting. Ben Hernandez asked Marlynn Melara/Cedar Park to accept Treasurer position until delegates meeting. Motion was made by David Miller, seconded by Charlotte Thomas and carried. Dorris Murdock will put together a spreadsheet for an internal audit of the Treasury before handing this off to Marlynn Melara

Closed Session The Board of Directors at this time went into a closed session to review all the statistics of the 2008 convention.

Closed Session Report – It was announced that David Jusiewicz and Joe Munoz would received letters from the President of the association regarding their absences and David Jusiewicz responsibilities would be suspended until he came to the board with more information about the 2008 convention and its funds for the concert.

Next Meeting Date – Meeting date will be April 24th in Buffalo. We will then meet **July 11 in San Marcos** at the Embassy Suites for our annual walk through before the convention

Member statements and comments – Sandy Miller noted she was impressed with the process. She also felt we should each consider Marvin Guettler being a great person and notify him of our thoughts.

Evalyn Phillips – stated she was sure Tom Lane had considered the patches for the caps earlier in the year to be on consignment. They were to collect \$10 for caps. How much would go to the scholarship fund and how much goes to Region One. She also suggested we notify Sue Ann Stanley in advance of our meetings in Buffalo. Her phone number is 903/327-3654 or 903/390-2175. Charlotte agreed to call her in advance.

Meeting adjourned at 4:20 pm and a late lunch followed.